

**OSBORN HILL SCHOOL BUILDING COMMITTEE**

**Meeting Minutes - Final**

December 15, 2016

7:00 p.m.

Osborn Hill School - Library

760 Stillson Road

Fairfield, CT 06824

Members Present: Bill Dunn, Susie Cardona, Bret Bader

Members absent: Kim Marshall (Chair), Steve White

Others Present: Gerald Foley, Judy Ewing, Sal Morabito, Jessica Gerber (BOE-Liaison)

Call to Order:

Mr. Dunn called the meeting to order at 7:30 p.m.

Approval of Minutes

A motion was made to approve the May 19, 2016 minutes by Mr. Bader, Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

A motion was made to approve the August 18, 2016 minutes by Ms. Cardona, Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

A motion was made to approve the September 27, 2016 minutes by Mr. Bader, Ms. Cardona seconded the motion. The motion passed unanimously, 3:0

A motion was made to approve the November 21, 2016 minutes by Mr. Bader, Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

Approval of Invoices

1. Silver Petrucelli & Associates, Inc. Invoice # 16-2286 \$1,200.00  
Mr. Bader made a motion to approve the invoice. Ms. Cardona seconded the motion.  
The motion passed unanimously, 3:0

Vote on Building Committee Officers for 2016

Mr. Bader made a motion to retain the current slate: Ms. Marshall (Chair), Mr. Dunn (VC), Mr. White (S). Ms. Cardona seconded the motion. The motion passed unanimously, 3:0.

Establish schedule for 2017

Mr. Dunn made a motion to retain the Building Committee's existing schedule (regular monthly meetings on the third Thursday on the month). However, he also motioned that the time of the meetings be changed to 5:30pm from the previous 7:00pm. The intention of the time change was to allow the Town's employees who regularly attend the Building Committee meetings greater flexibility to attend other Town Meetings. Mr. Bader seconded the motion. The motion passed unanimously 3:0. Mrs. Gerber clarified that the September and November meetings would be held on the 28<sup>th</sup> of their respective months due to Rosh Hashanah and Thanksgiving Day. Mr. Dunn confirmed that the Building Committee would follow her recommendation (\*).

Update from PD

Mr. Dunn asked Mr. Foley to provide the Building Committee with the status of the information that had been collected for Ms. Marshall to present to the Board of Selectman. Mr. Foley distributed a package of summary material to the committee members. Mr. Dunn asked if it was necessary for the original/revised Bond resolution to be included. Mr. Foley expressed his confidence that the legal and finance departments would provide the appropriate documentation. Mr. Dunn provided the committee members an updated version of a project summary, which the committee had seen previously, after a discussion it was decided that he would forward the updated summary to Ms. Marshall.

New Business

None

Public Comment

Mrs. Gerber - see above (\*)

Adjournment

Mr. Bader made a motion to adjourn the meeting at 7:57 p.m.

Ms. Cardona seconded the motion.

The motion passed unanimously, 3:0

The next meeting is anticipated for January 19<sup>th</sup>.

Respectfully Submitted,  
OHS Building Committee