

OSBORN HILL SCHOOL BUILDING COMMITTEE

Meeting Minutes - Final

January 21, 2016

7:00 p.m.

Osborn Hill School - Library

760 Stillson Road

Fairfield, CT 06824

Members Present: Kim Marshall (Chair), Susie Cardona, Bret Bader, Bill Dunn

Members absent: Steve White

Others Present: Sal Morabito, Larry Secor, Phil Ryan, Judy Ewing, Jessica Gerber (BOE-Liaison), Bill Silver, Frank Arnone, Stanton Lesser (Town Attorney)

Call to Order:

Ms. Marshall called the meeting to order at 7:04 p.m.

Approval of Minutes

A motion was made to approve the November 19, 2015 minutes by Mr. Dunn, Mr. Bader seconded the motion. The motion passed unanimously, 4:0

A motion was made to approve the December 14, 2015 minutes by Mr. Dunn, Ms. Cardona seconded the motion. The motion passed unanimously, 4:0

Approval of Invoices

1. Gennarini Application and Certification for Payment (ACP) No. 16 \$6,958.75
Ms. Cardona made a motion to approve the invoice. Mr. Bader seconded the motion.
The motion passed unanimously, 4:0
2. Nafis & Young Engineers, Inc. Invoice # 385-15 \$760.00
Mr. Dunn made a motion to approve the invoice and also include the creation of a purchase order for an additional \$760.00 for the Nafis & Young Engineers account. Ms. Cardona seconded the motion. The motion passed unanimously, 4:0
3. AMC Environmental, LLC. Invoice # PO61607 \$500.00
Mr. Bader made a motion to approve the invoice. Ms. Cardona seconded the motion.
The motion passed unanimously, 4:0
4. Gilbane Invoice # 15-01446 \$4,558.00
Mr. Dunn made a motion to approve the invoice. Mr. Bader seconded the motion.
The motion passed unanimously, 4:0

Update from OCR

Mr. Secor provided a review of the project's accounting to date.

Ms. Marshall made a motion that the Building Committee move into private executive session to discuss the Town's contract with Gennarini at 7:35pm. Mr. Bader seconded the motion. The motion passed unanimously, 4:0

Ms. Marshall made a motion that the Building Committee move back into public session at 7:55pm. Mr. Dunn seconded the motion. The motion passed unanimously, 4:0

The regular meeting resumed with a discussion of Gennarini's Application and Certification for Payment (ACP) No. 17 and a list of estimated damages, which the project team had determined based on its review of the project.

Mr. Bader made a motion to pay Gennarini the amount of \$33,693.82 towards its invoice for final retainage per contract and outstanding issues. Ms. Cardona seconded the motion. After a discussion, the motion passed unanimously, 4:0

Ms. Marshall instructed the members of the project team to engage with Gennarini, as soon as possible, in order to inform Genarini of the Building Committee's decision. The Building Committee anticipates a timely response from Gennarini, prior to its next regularly scheduled meeting (February 18th). If one should be productive, the Building Committee would consider a special meeting at an earlier date & time.

New Business

None

Old Business

None

Public Comment

Were included during the Building Committee's discussions following its executive session

Adjournment

Mr. Bader made a motion to adjourn the meeting at 8:43 p.m.

Mr. Dunn seconded the motion.

The motion passed unanimously, 4:0

Respectfully Submitted,
OHS Building Committee