

OSBORN HILL SCHOOL BUILDING COMMITTEE

Special Meeting Minutes - Final

January 24, 2017

6:00 p.m.

Osborn Hill School - Library

760 Stillson Road

Fairfield, CT 06824

Members Present: Kim Marshall (Chair), Susie Cardona, Bill Dunn

Members absent Bret Bader, Steve White

Others Present: Sal Morabito, Gerald Foley, Frank Arnone, Judy Ewing, Bill Silver

Call to Order:

Ms. Marshall called the meeting to order at 6:11p.m.

(Note: this meeting was rescheduled from the previous Thursday due to the lack of a quorum)

Approval of Invoices

1. Silver Petrucelli & Associates Invoice # 16-2490 \$1,510.00
Mr. Dunn made a motion to approve the invoice. Ms. Cardona seconded the motion.
The motion passed unanimously, 3:0

Update from PD

Mr. Foley deferred to Ms. Marshall, who provided a summary of her presentation(s) to the Board of Selectmen. The Board of Selectmen voted to increase the project's funding, however, in a 2-1 vote the Building Committee's original request was reduced by \$200,000. In deliberating, the Board of Selectmen met twice (December 21st and January 4th). The discussions centered on safety and the durability of the brick-and-glass (base) solution verses the translucent wall panel (alternative) solution. Both options were reviewed by the Fairfield Police department and received satisfactory appraisals. The second meeting focused on the potential life expectancy of each solution. Following that meeting, Mr. Foley advised Ms. Marshall that a Life Cycle Cost Analysis could be performed by the architect and submitted to the Building Committee. After a discussion of the proposal as submitted in a letter by Mr. Silver:

Ms. Cardona made a motion to approve a change order to increase the scope work in presenting to the Town's Governing Bodies and for a Life Cycle Cost Analysis in the amount of \$1,556. Mr. Dunn seconded the motion. The motion passed unanimously, 3:0. The motion was a related motion to the work order of \$22,500 for the scope work to be to be done by the project's architect Silver Petrucelli & Associates as specified at a prior meeting.

Despite the fact that the bidding timeline constrained the Building Committee from benefiting from such an analysis, the Building Committee felt that the Board of Finance and the RTM (potentially) could benefit from the information provided in the report and that it could assist in their deliberations.

Ms. Marshall told Mr. Silver that the analysis would need to be completed prior to the Board of Finances' next regularly scheduled meeting (February 7th). She stated her intention to include the analysis in the preparation work for the Board of Finance meeting. Ms. Marshall went on to say that it was also her intention to simultaneously share the analysis with the other members of the Building Committee and that they would also review the report at the Building Committee's next meeting.

After Ms. Marshall's comments, Mr. Silver informed the Building Committee and those present that he needed to report some unfortunate news. Following the Board of Selectmen's latest meeting, Mr. Silver had contacted the construction firms, who had submitted bids to the Town of Fairfield for the construct of the enclosed walkway. The purpose of his calls was to remind them of their commitment to the Town and ensure that they remained willing to stand by their proposals. The low bidder for the brick and glass solution reiterated his firm's commitment to stand by its bid; however, the low bidder for the translucent wall panel solution informed Mr. Silver that his firm would no longer be standing by its bid. Mr. Silver expressed his surprise and disappointment to the firm with its decision. Mr. Silver said that he would anticipate the firm contacting Mr. Foley directly to officially notify the Town. Mr. Foley told the members of the Building Committee that he would report this news to the First Selectman. Mr. Foley anticipated that he, the First Selectman and Ms. Marshall would discuss this development and how best to proceed. Ms Marshall informed the Building Committee that following her conversation, she report back to the Building Committee.

Old Business

None

Public Comment

None

Adjournment

Mr. Dunn made a motion to adjourn the meeting at 7:16p.m.

Ms. Cardona seconded the motion.

The motion passed unanimously, 3:0

Respectfully Submitted,
OHS Building Committee