

OSBORN HILL SCHOOL BUILDING COMMITTEE

Meeting Draft Minutes

May 18, 2017

6:30 p.m.

Osborn Hill School - Library

760 Stillson Road

Fairfield, CT 06824

Members Present: Kim Marshall (Chair), Steve White, Bill Dunn

Members absent: Susie Cardona, Bret Bader

Others Present: Sal Morabito, Gerald Foley, Judy Ewing, Jessica Gerber (BOE-Liaison)

Call to Order:

Ms. Marshall called the meeting to order at 6:33p.m.

Approval of Minutes

A motion was made to approve the April 20, 2017 minutes by Mr. Dunn, Ms. Marshall seconded the motion. The motion passed unanimously, 3:0

Approval of Invoices

None

Update from PD

Mr. Foley provided the Building Committee with a presentation and estimates for a security fence that would enclose the area, which had been previously discussed. Mr. Morabito joined Mr. Foley in discussing the scope of the work proposed, the timeline for completion and security measures that would be included. Mr. Morabito responded to Marshal's inquiry that the Town had had previous experience with the contractors, and had been satisfied with their work. Mr. Morabito anticipated that the majority of the timeline would be acquiring the materials and that the actual construction could be completed in a short period of time. He did not foresee any unexpected events and would work with the school staff to ensure that completion could be completed during the summer and prior to the start of the fall school year.

Old Business

The Building Committee continued its discussion from the previous meeting to determine the most appropriate action to enclose the walkway between the main school building and the outside annex. Mr. White concluded that the proposed security fencing was better than no improvement, and declared his support such a proposal. Mr. Dunn stated that he did not wish to delay the majority's decision and would offer to provide the required motion. He added that he would not vote in support of such a solution, which he viewed as a second Building Committee kicking the same can down the road.

Ms. Marshall asked for public comment. Ms. Gerber inquired if the Osborn Hill community had been informed about the Building Committee's efforts. Ms. Marshall responded that the Building Committee had not altered its level of communication since the project's origination, but would reach out to Mr. Arnone (OHS Principal) in a formal letter as he was unable to attend tonight's meeting.

Mr. Dunn made a motion to approve the proposed security fencing to enclose the walkway area at Osborn Hill School by accepting Total Fence LLC (\$26,000), Yankee Electric (\$6,810) and Advanced Security Technologies (\$2,832). Mr. White seconded the motion. The motion passed, 2:0:1

Ms. Marshall asked that a motion be made a motion to allow for a contingency in an amount not to exceed 10% of the approved construction proposal, which was done by Mr. Dunn and seconded by Mr. White. The motion passed, 2:0:1

Mr. Foley requested that the Building Committee vote to conclude the previous bidding process and allow the Town to inform the firms that had bid on the project last November that due to budget constraints that the Town had chosen a different solution. Mr. White agreed with his request.

Mr. White made a motion to have the Town's Purchasing Department inform the prior bidders and thank them for their interest. Mr. Dunn seconded the motion. The motion passed, 3:0

New Business

None

Public Comment

None

Adjournment

Mr. Dunn made a motion to adjourn the meeting at 7:10p.m.
Mr. White seconded the motion.
The motion passed unanimously, 3:0

Respectfully Submitted,
OHS Building Committee