

OSBORN HILL SCHOOL BUILDING COMMITTEE

Special Meeting Minutes - Final

September 3, 2015

7:00 p.m.

Osborn Hill School - Library

760 Stillson Road

Fairfield, CT 06824

Members Present: Kim Marshall (Chair), Susie Cardona and Bill Dunn

Others Present: Dustin Lombardi (Architect) Larry Secor (OCR), Joseph Palmer (RTM-Liaison), Phil Ryan and Jessica Gerber (BOE-Liaison)

Call to Order:

Ms. Marshall called the meeting to order at 7:05 p.m

Approval of Invoices

1. Gennarini Application and Certification for Payment (ACP) No. 13 \$303,025.85
Ms. Cardona I made a motion to approve the invoice. Mr. Dunn seconded the motion.
The motion passed unanimously, 3:0

2. Silver Petrucelli & Associates, Inc. Invoice # 15-1769 \$34,257.75
Mr. Dunn made a motion to approve the invoice. Ms. Marshall seconded the motion.
The motion passed unanimously, 3:0

3. Nafis & Young Engineers, Inc. Invoice # 228-15 \$3,840.00
Nafis & Young Engineers, Inc. Invoice # 261-15 \$1,640.00
Mr. Dunn made a motion to approve the invoice. Ms. Cardona seconded the motion.
The motion passed unanimously, 3:0

4. ModSpace Invoice # 501275853 \$22,060.00
Mr. Dunn made a motion to approve the invoice, and if necessary approve a purchase order in the event one is needed for this invoice. Ms. Cardona seconded the motion.
The motion passed unanimously, 3:0

5. AMC Environmental, LLC Invoice # PO81501 \$3,395.00
Mr. Cardona made a motion to approve the invoice, and if necessary approve a purchase order in the event one is needed for this invoice. Mr. Dunn seconded the motion.
The motion passed unanimously, 3:0

6. Special Testing Laboratories, Invoice # 29196 \$250.00
Ms. Cardona made a motion to approve the invoice. Mr. Dunn seconded the motion.
The motion passed unanimously, 3:0

7. AHC Electronic Systems Invoice # 13087 \$522.50
Mr. Dunn made a motion to approve the invoice. Ms. Marshall seconded the motion.
The motion passed unanimously, 3:0
8. Paul Kusheba Jr. Invoice \$1,800.00
Mr. Dunn made a motion to approve the invoice. Ms. Cardona seconded the motion.
The motion passed unanimously, 5:0

Update from OCR

Mr. Secor reviewed the project's cost, including providing an update of the final estimated cost, the current project balance and estimated of the remaining funds balance. Mr. Secor and Mr. Lombardi discussed the architect's field report, which contained a punch list of items, which the contractor needs to complete before final payment. The list included blinds, sunscreens, window screens, along with other items identified by the owner's representative and architect, which will need to be completed by the construction manager before final payment.

Mr. Secor informed the Committee that the additional work required on the gymnasium's sports floor has been completed.

ModSpace has removed the portable gym. The adjacent storage shed was relocated to the back of the school.

Mr. Secor recommended that the Building Committee approve several change orders:

PCO # 23 for an amount not to exceed \$7,514.79 – Masonry work needed for rebuilding for doorway. Mr. Dunn made a motion to approve the change order. Ms. Marshall seconded the motion. The motion passed unanimously, 3:0

PCO # 29 for \$99,566.84 – Abatement and disposal of unforeseen asbestos in vapor barrier material. Ms. Cardona made a motion to approve the change order. Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

PCO # 31 for an amount not to exceed \$6,124.11 – Brickwork needed to rebuild corners of gymnasium. Ms. Marshall made a motion to approve the change order. Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

PCO # 32 for \$1,2748.90 – Masonry pocket for roof top dunnage. Mr. Dunn made a motion to approve the change order. Ms. Cardona seconded the motion. The motion passed unanimously, 3:0

PCO # 33 for \$4,097.12 – brick work at door opening due to PCB contamination. Ms. Cardona made a motion to approve the change order. Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

PCO # 34 for \$5,635.67 – Cutting down of gymnasium wall frames to allow tube steel at openings. Mr. Dunn made a motion to approve the change order. Ms. Marshall seconded the motion. The motion passed unanimously, 3:0

PCO # 35 for \$3,117.54 – Additional soil removal containing PCBs. Ms. Cardona made a motion to approve the change order. Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

Mr. Secor reported that although there appear to be many change orders on a whole, they only represent approximately 5% of the total cost of the project (60% related to abatement issues).

Old Business

None

Public Comment

Ms. Gerber followed-up on the Board of Education's request that the OHS Building Committee provide them with potential dates when Ms. Marshall could provide the Board of Education with a project update.

Adjournment

Mr. Dunn made a motion to adjourn the meeting at 7:55 p.m.

Ms. Cardona seconded the motion.

The motion passed unanimously, 3:0

Respectfully Submitted,
OHS Building Committee